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A Guide to the Project Management Body of Knowledge (PMBOK® Guide) - Seventh Edition and The Standard for Project Management (BRAZILIAN PORTUGUESE) Guide to Networking Essentials Guide to Operating Systems The Art Teacher's Survival Guide for Elementary and Middle Schools Project Management QuickStart Guide
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PLATFORM FOR ENTERPRISE MLOPS:A PRACTICAL GUIDE TO CLOUD COMPUTING: PART ONE The Wiley Guide to Project Control The Art Teacher's Survival Guide for Secondary Schools *Guide for the Preparation of Proposals for Faculty Development Projects in Energy, 1979* CompTIA Security + Guide to Network Security Fundamentals CISSP Guide to Security Essentials

Guide to Project Management The Complete Idiot's Guide to Project Management *A Guide to the Collective Awakening* **Network+ Guide to Networks Project Management Workbook and PMP / CAPM Exam Study Guide** **The Hipster Librarian's Guide to Teen Craft Projects** *Laboratory, Field and Project Guide in Elementary Agriculture* **Federal Energy Guidelines**

Project+ Study Guide A Practical Guide to Successful Construction Projects IT Project+ Study Guide SharePoint 2010 User's Guide CompTIA Linux+ Guide to Linux Certification *PMP Project Management Professional Exam Review Guide Form and Guide Letters*
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CWNA Guide to Wireless LANs *CMJ New Music Report*
Linux+ Guide to Linux Certification Economic Study of Roadway Lighting Guide to Computer Forensics and Investigations Guide to TCP/IP *Android Boot Camp for Developers Using Java: A Guide to Creating Your First Android Apps*
The Ultimate Guide to Building a Google Cloud Foundation *Guide to UNIX Using Linux*
Half Double Methodology Foundation Guide *Guide to Digital Home Technology Integration*

Readers master the technical skills and industry know-how required to begin

an exciting career installing, configuring, and troubleshooting computer networks with the completely updated NETWORK+ GUIDE TO NETWORKS, 7E. Readers prepare for success on CompTIA's Network+ N10-006 certification exam with fully mapped coverage of all objectives, including protocols, topologies, hardware, network design, and troubleshooting. New interactive features cater to the grazing reader, making essential information easily accessible and helping learners visualize high-level concepts. This edition introduces the latest

developing technology with a fresh, logical organization. New OSI layer icons visually link concepts and the OSI model. New and updated On the Job stories, Applying Concepts activities, Hands-On and Case Projects encourage further exploration of chapter concepts. This edition's emphasis on real-world problem solving provides the tools to succeed in any computing environment. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. This guide has been written for all passionate project

practitioners. People who are driven by the need to create real impact and are willing to take untraditional measures to lead projects. Whether you are a PMO, project owner, project manager, team member or someone who invests time in temporary endeavours undertaken to create an impact - this guide is for you. This guide is the shorter version of the Half Double Methodology Handbook, which focuses on explaining the use of the Half Double Methodology. It is a practical guide designed to change your way of thinking and acting in and with

projects. It provides you with hands-on principles, methods and tools to help you realize projects with double the impact in half the time. A guide designed to enable you to go out and do it yourself. The guide is also mandatory reading for taking the Half Double Foundation Certification Exam. Consultancy, universities, companies and more than 2,500 practitioners have co-created the ideas presented here in this guide. Half Double is a methodology created through practice, with real practitioners. It has already created proven impact in projects around the globe, delivering on the overall ambition

of realizing projects in half the time with double the impact. In essence, the guide extends the known agile methods with concrete methods for impact realization, reflective leadership and a strong focus on how people are motivated and perform — it's all about placing an extreme focus on three core elements: Impact - Stakeholder satisfaction is the ultimate success criterion. Flow - Intensity and frequent interaction in project work with weekly progression. Leadership - Embrace uncertainty and make the project happen. THE ULTIMATE

BEGINNER'S GUIDE TO LEARNING PROJECT MANAGEMENT - INCLUDES A COMPREHENSIVE ONLINE LIBRARY OF PROJECT MANAGEMENT TOOLS! Project management is how things in the world get done. Whether you're launching a rocket or planning a birthday party, project management skills are critical for ensuring that everything goes off without a hitch. Now more than ever, organizations are looking for flexible, profitable, and efficient ways to achieve their goals, and effective project management is the answer. Not only is it an in-demand

skill in nearly every industry, but it's also one of the most transferable skills you can acquire. In Project Management QuickStart Guide, author, speaker, trainer, and project management expert Chris Croft draws on his 30+ years of experience to deliver a comprehensive guide for would-be project managers, experienced project planners, and everyone in between. As one of the UK's leading business, project management, and leadership trainers Chris knows how break down the sometimes-complex world of project management into actionable and easy-to-digest concepts. Insights

from his dozens of courses that have reached over ten million students across the globe can be found within Project Management QuickStart Guide. It doesn't matter if you are a reluctant project manager hesitant to step into the role, a manager with a new set of responsibilities, or a business owner looking to grow your business—you can learn and implement world-class project management skills to achieve your goals! Project Management QuickStart Guide is Perfect for: - Entrepreneurs, managers, or business owners who want a systematized way to achieve their

business goals on time and under budget - New or experienced project managers who want to hone their craft with expert guidance - Jobseekers looking to supercharge their resumes and increase their value in the labor marketplace - Students preparing for a career in the business world - Anyone who wants to break down complex projects into manageable tasks, better manage resources, and maximize their time management skills! Project Management QuickStart Guide Explains: - How to use modern project management principles to tackle any project, no matter its level of

complexity - How savvy project managers set themselves up for success from the very beginning to stay organized and stay on track - How to use deceptively simple project management tools and methods to lead your team and crush your goals - all while keeping spending in check - How to use careful planning and project management best practices to spot and minimize risks while avoiding the common pitfalls that sink projects You Will Learn: - Planning From the Very Beginning - Start, plan, and execute projects of varying complexity - How Projects Work - How to keep projects on track to

deliver on time and under budget - Using Project Management Tools - How to use tools like Gantt charts (without special software) - How to Minimize Project Risks - How to spot and eliminate risks or change course as needed - Project Management Fundamentals - Managing resources, leading a team, mistakes to avoid, and more *LIFETIME ACCESS TO FREE PROJECT MANAGEMENT DIGITAL ASSETS!*

Project Management QuickStart Guide comes with free lifetime access to a comprehensive library of tools and templates to help you on your project management path.

Easy ways to infuse art into classroom learning One of the most popular books in the Jossey-Bass Teacher series is now available in a completely updated and expanded version. With more than 110 creative art projects in varied types of media--from drawing to digital--plus tips, tools, and curricular resources, The Art Teacher's Survival Guide for Elementary and Middle Schools offers everything a teacher needs to know to present an effective arts education program. Classroom teachers who want to include art projects as part of the content curriculum and art teachers looking for new ideas will all

find fresh inspiration in this exciting new edition. It features numerous new projects and draws on multicultural traditions, includes reproducible pages, and provides detailed instructions with illustrations, links to content learning, and modifications for different ages. Authoritative, practical, and user-friendly, this comprehensive guide is an invaluable addition to every K-8 teacher's basic classroom tools. CWNA GUIDE TO WIRELESS LANS, 3rd Edition provides students with the conceptual knowledge and hands-on skills needed to work with wireless

technology in a network administration environment as well as pass the Certified Wireless Network Administrator (CWNA) exam. The text covers fundamental topics, such as planning, designing, installing, securing, and configuring wireless LANs. It also details common wireless LAN uses including maintenance, security, and business applications. The third edition is designed around the latest version of the CWNA exam, as well as the new IEEE 802.11 standard, making CWNA GUIDE TO WIRELESS LANS the practical guide that prepares

students for real-world wireless networking. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. This best-selling guide provides a complete, practical, and thoroughly up-to-date introduction to network and computer security. COMPTIA SECURITY+ GUIDE TO NETWORK SECURITY FUNDAMENTALS, Seventh Edition, maps to the new CompTIA Security+ SY0-601 Certification Exam, providing comprehensive coverage of all domain objectives to help readers prepare for

professional certification and career success. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. Equip today's users with the most up-to-date information to pass CompTIA's Linux+ (Powered by LPI) Certification exam successfully and excel when using Linux in the business world with Eckert's LINUX+ GUIDE TO LINUX CERTIFICATION, 4E. This complete guide provides a solid conceptual foundation and mastery of the hands-on skills necessary to work with the Linux operation system in

today's network administration environment. The author does an exceptional job of maintaining a focus on quality and providing classroom usability while highlighting valuable real-world experiences. This edition's comprehensive coverage emphasizes updated information on the latest Linux distributions as well as storage technologies commonly used in server environments, such as LVM and ZFS. New, expanded material addresses key job-related networking services, including FTP, NFS, Samba, Apache, DNS, DHCP, NTP, Squid,

Postfix, SSH, VNC, Postgresql, and iptables/firewalld. Readers study the latest information on current and emerging security practices and technologies. Hands-On Projects help learners practice new skills using both Fedora™ 20 and Ubuntu Server 14.04 Linux, while review questions and key terms reinforce important concepts. Trust LINUX+ GUIDE TO LINUX CERTIFICATION, 4E for the mastery today's users need for success on the certification exam and throughout their careers. Important Notice: Media content referenced within the product description or the

product text may not be available in the ebook version. The most complete, up-to-date resource for home technology integration and home automation available, Residential Integrator's Guide to Digital Home Technology Integration explores how the latest high-tech systems converge to create integrated, whole-home unified systems. With a focus on installation, troubleshooting, and maintenance, coverage includes LANs, internet connectivity, video and audio systems, telephone systems, security systems, lighting controls, and more. The book

first focuses on the basics of each technology segment, what it does, and how its various components work, and then progresses to explain how to connect these components into a unified working system that accomplishes a specific function. This instruction culminates in the ultimate in home technology integration fundamentals: it reveals how all home technologies can be integrated in a single home automation and communication system that provides maximum performance in all areas, while staying within the budget of the average home owner. Designed

for the professional installer who wants to obtain DHTI+ certification or do-it-yourself home owners, the book's straightforward writing style and comprehensive approach make this a valuable resource. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. PMBOK® Guide is the go-to resource for project management practitioners. The project management profession has significantly evolved due to emerging technology, new approaches and rapid market changes. Reflecting

this evolution, The Standard for Project Management enumerates 12 principles of project management and the PMBOK® Guide &- Seventh Edition is structured around eight project performance domains. This edition is designed to address practitioners' current and future needs and to help them be more proactive, innovative and nimble in enabling desired project outcomes. This edition of the PMBOK® Guide: • Reflects the full range of development approaches (predictive, adaptive, hybrid, etc.); • Provides an

entire section devoted to tailoring the development approach and processes; •Includes an expanded list of models, methods, and artifacts; •Focuses on not just delivering project outputs but also enabling outcomes; and • Integrates with PMIstandards+™ for information and standards application content based on project type, development approach, and industry sector. Readers gain a strong foundation in Java programming and the confidence in technical skills to build working mobile applications with ANDROID BOOT CAMP FOR DEVELOPERS

USING JAVA: A GUIDE TO CREATING YOUR FIRST ANDROID APPS, 3E. Written by an award-winning technology author, this book thoroughly introduces Java with an emphasis on creating effective mobile applications. The book is ideal for readers with some programming experience or those new to Java and Android Studio. The book's hands-on tutorial approach offers step-by-step instruction and numerous screen shots to guide you through tasks. Practical callouts, industry tips, cases and assignments reinforce understanding of programming logic and Java tools for

Android. Content is both relevant for today and focused on programming principles for the future. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. LINUX+ GUIDE TO LINUX CERTIFICATION, THIRD EDITION offers the most up-to-date information to empower users to successfully pass CompTIA's Linux+ (Powered by LPI) Certification exam, while maintaining a focus on quality, classroom usability, and real-world experience. This complete guide provides not only the conceptual knowledge, but also the hands-on skills

necessary to work with the Linux operation systems in a network administration environment. Comprehensive coverage includes updated information pertinent to the latest Linux distributions, as well as new storage technologies such as LVM and ext4. Readers will learn about new and expanded material on key job-related networking services including FTP, NFS, Samba, Apache, DNS, DHCP, NTP, RADIUS, LDAP, Squid, Sendmail, Postfix, X, SSH, VNC, SQL, and updated information on security practices and technologies. The Hands-On Projects help

learners practice new skills, and review questions and key terms reinforce important concepts. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. Here's the book you need to prepare for the latest version of CompTIA's Project+ exam. This Study Guide was developed to meet the exacting requirements of today's certification candidates. In addition to the consistent and accessible instructional approach that has earned Sybex the "Best Study Guide" designation in the 2003 CertCities Readers Choice

Awards, this book provides: Clear and concise information on project management Practical examples and insights drawn from real-world experience Leading-edge exam preparation software, including a test engine and electronic flashcards You'll also find authoritative coverage of key exam topics, including: Project Initiation and Scope Definition Project Planning Project Execution, Control and Coordination Project Closure, Acceptance and Support This book has been reviewed and approved as CompTIA Authorized Quality Curriculum (CAQC). Students derive a

number of important study advantages with CAQC materials, including coverage of all exam objectives, implementation of important instructional design principles, and instructional reviews that help students assess their learning comprehension and readiness for the exam. Note:CD-ROM/DVD and other supplementary materials are not included as part of eBook file. GUIDE TO NETWORKING ESSENTIALS provides students with both the knowledge and hands-on skills necessary to work with network operating systems in a network

administration environment. By focusing on troubleshooting and computer networking technologies, this book offers a comprehensive introduction to networking and to advances in software, wireless and network security. Challenge Labs and Hands-On Projects are directly integrated in each chapter to allow for a hands-on experience in the classroom. Updated content reflects the latest networking technologies and operating systems including new Ethernet standards, cloud computing, Windows 10, Windows Server 2016, and recent Linux distributions. Important Notice:

Media content referenced within the product description or the product text may not be available in the ebook version. Here's the book you need to prepare for the latest version of CompTIA's IT Project+ exam. This Study Guide was developed to meet the exacting requirements of today's certification candidates. In addition to the consistent and accessible instructional approach that has earned Sybex the "Best Study Guide" designation in the 2003 CertCities Readers Choice Awards, this book provides: Clear and concise information on IT project management Practical examples

and insights drawn from real-world experience
Leading-edge exam preparation software, including a test engine and electronic flashcards You'll also find authoritative coverage of key exam topics, including: IT Project Initiation and Scope
Definition IT
Project Planning IT
Project Execution, Control and Coordination IT
Project Closure, Acceptance and Support This book has been reviewed and approved as CompTIA Authorized Quality Curriculum (CAQC). Students derive a number of important study advantages with CAQC materials,

including coverage of all exam objectives, implementation of important instructional design principles, and instructional reviews that help students assess their learning comprehension and readiness for the exam. Note: On August 10, 2004 CompTIA changed the name of the IT Project+ certification to Project+, "in order to better reflect the title's application beyond IT professionals." Neither the exam objectives nor the exam questions were changed. The CAQC approved content found in this edition of the IT Project+ Study Guide therefore remains valid and

suitable for candidates preparing for the Project+ certification. Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file. Timely and accessible content on the traditional project management activities of control, risk, time and cost, and quality and value The Wiley Guides to the Management of Projects address critical, need-to-know information that will help professionals successfully manage projects in most businesses and help students learn the best practices of the industry. They contain not only

well-known and widely used basic project management practices but also the newest and most cutting-edge concepts in the broader theory and practice of managing projects. This second book in the series explains the "traditional" project management activities of control, risk, time, cost, and quality. The expert contributors show that project control represents more than the simple evaluation of project performance. They detail the principles of project time and cost control and offer a detailed review of critical chain project management. In addition, they

provide a framework for project performance measurement, show how to make risk management more effective, and tell how to improve quality management. Touching on all of the fundamental levers of project control, this book will prove to be a comprehensive "owner's manual" for project and team managers, project team members, engineers, business consultants, and all those involved in any aspect of project management. Complete your understanding of project management with these other books in The Wiley Guides

to the Management of Projects series: * The Wiley Guide to Project Organization & Project Management Competencies * The Wiley Guide to Project Technology, Supply Chain & Procurement Management * The Wiley Guide to Project, Program & Portfolio Management Master the fundamental concepts of computer operating systems with Tomsho's GUIDE TO OPERATING SYSTEMS, 6th Edition. An excellent resource for training across different operating systems, this practical text equips you with key theory and technical

information as you work with today's most popular operating systems, including Windows, macOS and Linux platforms. You will learn how general operating systems are organized and function as well as gain hands-on experience with OS installation, upgrading and configuration. Processors, file systems, networking, virtualization, security, device management, storage, OS maintenance and troubleshooting are explored in detail. Content also covers Windows 10 and earlier Windows client OSs, Windows Server 2019 and earlier Windows server OSs, Fedora Linux,

and macOS Mojave and earlier. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. Essential review for the PMP exam, updated for the new PMBOK® Guide, 6th edition The PMP Project Management Professional Exam Review Guide, Fourth Edition, offers complete, concise review of essential project management concepts and practices. Covering 100% of the PMP exam objectives, this book helps you ensure your full preparation in advance of the big day. This new 4th Edition has been

updated to align with the newest version of the exam, featuring changes to PMP best practices, greater emphasis on Agile and other iterative processes, as well as the evolution of the project manager's role. Organized by domain area, this handy review guide covers project initiation, planning, execution, monitoring, and closing as detailed in the new A Guide to the Project Management Body of Knowledge (PMBOK® Guide), 6th Edition, giving you clear guidance on what you need to know for the exam. You also get a year of free access to the Sybex online interactive learning environment and

study tools, which features flashcards, chapter tests, two bonus practice exams, and more. PMP candidates must have extensive project management experience before taking the exam, but you cannot rely on experience alone; the PMP exam tests your understanding of critical PMP concepts and practices as laid out in the PMBOK® Guide 6th Edition; this practical review condenses the PMBOK's essential details into quickly-digestible chapters that help you prepare more efficiently. Review 100% of the exam objectives Apply PMP concepts to real-world

scenarios Identify areas in need of additional review Access practice exams, flashcards, and more The PMP certification puts you in demand, and can be a major boost to your career. Regardless of your current level of experience, exam success lies in complete and thorough preparation; the PMP Project Management Professional Exam Review Guide, Fourth Edition, is your ultimate key to confidence and success. To register for access to the online test banks included with the purchase of this book, please visit: www.wiley.com/go/sybextestprep. Follow Google's own ten-step plan

to construct a secure, reliable, and extensible foundation for all your Google Cloud base infrastructural needs Key Features Build your foundation in Google Cloud with this clearly laid out, step-by-step guide Get expert advice from one of Google's top trainers Learn to build flexibility and security into your Google Cloud presence from the ground up Book Description From data ingestion and storage, through data processing and data analytics, to application hosting and even machine learning, whatever your IT infrastructural need, there's a good chance that Google Cloud has a

service that can help. But instant, self-serve access to a virtually limitless pool of IT resources has its drawbacks. More and more organizations are running into cost overruns, security problems, and simple "why is this not working?" headaches. This book has been written by one of Google's top trainers as a tutorial on how to create your infrastructural foundation in Google Cloud the right way. By following Google's ten-step checklist and Google's security blueprint, you will learn how to set up your initial identity provider and create an organization. Further on, you will

configure your users and groups, enable administrative access, and set up billing. Next, you will create a resource hierarchy, configure and control access, and enable a cloud network. Later chapters will guide you through configuring monitoring and logging, adding additional security measures, and enabling a support plan with Google. By the end of this book, you will have an understanding of what it takes to leverage Terraform for properly building a Google Cloud foundational layer that engenders security, flexibility, and extensibility from the ground up.

What you will learn
Create an organizational resource hierarchy in Google Cloud
Configure user access, permissions, and key Google Cloud Platform (GCP) security groups
Construct well thought out, scalable, and secure virtual networks
Stay informed about the latest logging and monitoring best practices
Leverage Terraform infrastructure as code automation to eliminate toil
Limit access with IAM policy bindings and organizational policies
Implement Google's secure foundation blueprint
Who this book is for
This book is for anyone looking to

implement a secure foundational layer in Google Cloud, including cloud engineers, DevOps engineers, cloud security practitioners, developers, infrastructural management personnel, and other technical leads. A basic understanding of what the cloud is and how it works, as well as a strong desire to build out Google Cloud infrastructure the right way will help you make the most of this book. Knowledge of working in the terminal window from the command line will be beneficial. Guide to TCP/IP, Fourth Edition introduces students to the concepts,

terminology, protocols, and services that the Transmission Control Protocol/Internet Protocol (TCP/IP) suite uses to make the Internet work. This text stimulates hands-on skills development by not only describing TCP/IP capabilities, but also by encouraging students to interact with protocols. It provides the troubleshooting knowledge and tools that network administrators and analysts need to keep their systems running smoothly. Guide to TCP/IP, Fourth Edition covers topics ranging from traffic analysis and characterization, to error detection, security analysis

and more. Both IPv4 and IPv6 are covered in detail. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. Over the past several decades, there has been a remarkable shift in the way humanity views life as a whole. In fact, some would say what we are experiencing is radical. Our physical needs are no longer our only focus. Now, we are also pursuing spiritual and emotional fulfillment. An increasing number of people are looking to step away from the ego and move toward conscious

awareness. They are seeking their true purpose in this life. The process of connecting with the non-physical world is challenging. Both our bodies and our minds will encounter symptoms that cannot easily be diagnosed via traditional means. We may experience dis-ease, and yet all the tests come back normal. This is part of the journey. Furthermore, how do we make choices that sit well in our bodies? How do we manage stress in a healthy way? How do we cope with trauma we have experienced and find our way out of the negativity and into a safe and supportive space? Jenna Walker's A Guide to the

Collective Awakening addresses just that: our awakening. In this book, you will learn about meditation and the breath. You will learn how to consciously feed the body through specific food and water choices. You will also learn how to feed your soul through ten hands-on art projects meant to guide you in processing and releasing your emotions in a healthy and constructive way. Rediscover your divine power, connect with the universe, express yourself creatively, and take your personal growth into your own hands. As Walker says, "We have the ability and power to

heal ourselves." Use this book to take your first steps on this magnificent journey of awakening. Written by experienced and innovative projects lawyer Arent van Wassenaer, this book explains what the critical success factors are for construction projects to be completed on time, within everyone's budget, to the right quality, with all stakeholders satisfied and without disputes. In so doing, van Wassenaer discusses how such projects could be structured, tendered for, executed and completed, and what legal and non-legal mechanisms are available to achieve success in

construction projects. Using examples of real projects, *A Practical Guide to Successful Construction Projects* provides tools for those in leading and managerial positions within the construction industry to change - where necessary - their usual operational methods into methods which are aimed at achieving project success. Most projects fail to reach their desired results when an organization views a project as the responsibility of only one individual: the project manager. Experience demonstrates that significant ventures require a great number of

people—including those who commission the project, those who finance it, those who carry it out, and even those who use the end product—to be successful. This guide offers an in-depth approach to getting project management right. *Guide to Project Management* shows why projects of any scale require that an entire organization contribute to achieving results. It focuses on the steps essential for successful management: initiation, planning, delegation, and closing. Author Roberts has successfully managed projects at major companies such as Pfizer and

British Airways. In this book, he details how all stakeholders can manage a project properly and successfully. Master the skills you need to conduct a successful digital investigation with *Nelson/Phillips/Stewart's GUIDE TO COMPUTER FORENSICS AND INVESTIGATIONS, Sixth Edition*--the most comprehensive forensics resource available. Providing clear instruction on the tools and techniques of the trade, it walks you through every step of the computer forensics investigation--from lab setup to testifying in court. The authors also thoroughly explain how to use current

forensics software. The text includes the most up-to-date coverage available of Linux and Macintosh, virtual machine software such as VMware and Virtual Box, Android, mobile devices, handheld devices, cloud forensics, email, social media and the Internet of Anything. Appropriate for learners new to the field, it is also an excellent refresher and technology update for professionals in law enforcement, investigations or computer security. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Microsoft SharePoint Foundation 2010 and SharePoint Server 2010 provide a collection of tools and services you can use to improve user and team productivity, make information sharing more effective, and facilitate business decision-making processes. In order to get the most out of SharePoint 2010, you need to understand how to best use the capabilities to support your information management, collaboration, and business process management needs. This book is designed to provide you with the information you need to effectively use these tools.

Whether you are using SharePoint as an intranet or business solution platform, you will learn how to use the resources (such as lists, libraries, and sites) and services (such as publishing, workflow, and policies) that make up these environments. Information and process owners will be given the knowledge they need to build and manage solutions. Information and process consumers will be given the knowledge they need to effectively use SharePoint resources. In this book, Seth Bates and Tony Smith walk you through the components and capabilities that make up a

SharePoint 2010 environment. Their expertise shines as they provide step-by-step instructions for using and managing these elements, as well as recommendations for how to best leverage them. As a reader, you'll then embrace two common SharePoint uses, document management and project information management, and walk through creating samples of these solutions, understanding the challenges these solutions are designed to address and the benefits they can provide. The authors have brought together this information based on their extensive experience working with these tools and

with business users who effectively leverage these technologies within their organizations. These experiences were incorporated into the writing of this book to make it easy for you to gain the knowledge you need to make the most of the product. Agencies responsible for highway lighting will be able to estimate the cost of alternative lighting systems more accurately by using the tables presented in this report. Decision making will be facilitated through the use of cost tables, equipment specification forms and procedures, and cost data forms. The tables contain easily referenced cost

data for all components of a roadway lighting installation including equipment, labor, overhead, and power costs for constructing, maintaining, and operating a system. Offers step-by-step instructions for creating twelve unique items using recycled and low-cost materials. CMJ New Music Report is the primary source for exclusive charts of non-commercial and college radio airplay and independent and trend-forward retail sales. CMJ's trade publication, compiles playlists for college and non-commercial stations; often a prelude to larger success. CISSP

GUIDE TO SECURITY ESSENTIALS, Second Edition, provides complete, focused coverage to prepare students and professionals alike for success on the Certified Information Systems Security Professional (CISSP) certification exam. The text opens with an overview of the current state of information security, including relevant legislation and standards, before proceeding to explore all ten CISSP domains in great detail, from security architecture and design to access control and cryptography. Each chapter opens with a brief review of relevant theory and

concepts, followed by a strong focus on real-world applications and learning tools designed for effective exam preparation, including key terms, chapter summaries, study questions, hands-on exercises, and case projects. Developed by the author of more than 30 books on information security, the Second Edition of this trusted text has been updated to reflect important new developments in technology and industry practices, providing an accurate guide to the entire CISSP common body of knowledge. Important Notice: Media content referenced within the product

description or the product text may not be available in the ebook version. An invaluable compendium of 75 creative art projects for art educators and classroom teachers. This authoritative, practical, and comprehensive guide offers everything teachers need to know to conduct an effective arts instruction and appreciation program. It meets secondary art teacher's unique needs for creating art lessons that cover everything from the fundamentals to digital media careers for aspiring artists. The book includes ten chapters that provide detailed instructions for

both teachers and students, along with creative lesson plans and practical tools such as reproducible handouts, illustrations, and photographs. Includes 75 fun and creative art projects Fully updated to reflect the latest changes in secondary art instruction, including digital media and digital photography Heavily illustrated with photographs and drawings For art teachers, secondary classroom teachers, and homeschoolers, this is the ideal hands-on guide to art instruction for middle school and high school students. This is the Eleventh Edition of the student

workbook that accompanies the best selling "bible" of project management. The workbook contains additional problems and exercises to reinforce the concepts presented in the main text. It also serves as a self-study guide for the Project Management Professional (PMP®) certification exam to be based on PMI®'s PMBOK® Guide, 5E. Both as accompanying supplement to Kerzner's text and as standalone self-study guide, this workbook gives students key insights from the acknowledged world leader in project management. (PMI, PMBOK, CAPM,

PMP, and Project Management Professional are registered marks of the Project Management Institute, Inc.) Written with a clear, straightforward writing style and packed with step-by-step projects for direct, hands-on learning, Guide to UNIX Using Linux, 4E is the perfect resource for learning UNIX and Linux from the ground up. Through the use of practical examples, end-of-chapter reviews, and interactive exercises, novice users are transformed into confident UNIX/Linux users who can employ utilities, master files, manage and query data, create

scripts, access a network or the Internet, and navigate popular user interfaces and software. The updated 4th edition incorporates coverage of the latest versions of UNIX and Linux, including new versions of Red Hat, Fedora, SUSE, and Ubuntu Linux. A new chapter has also been added to cover basic networking utilities, and several other chapters have been expanded to include additional information on the KDE and GNOME desktops, as well as coverage of the popular OpenOffice.org office suite. With a strong focus on universal UNIX and Linux commands that are

transferable to all versions of Linux, this book is a must-have for anyone seeking to develop their knowledge of these systems. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. Master the technical skills and industry knowledge you need to begin an exciting career installing, configuring and troubleshooting computer networks with West's completely updated NETWORK+ GUIDE TO NETWORKS, 9E. This resource thoroughly prepares you for success on the latest CompTIA's

Network+ N10-008 certification exam as content corresponds to all exam objectives, including protocols, topologies, hardware, network design, security and troubleshooting. Detailed, step-by-step instructions as well as cloud, virtualization and simulation projects give you experience working with a variety of hardware, software and operating systems as well as device interactions. Stories from professionals on the job, insightful discussion prompts, hands-on activities, applications and projects all guide you in exploring key concepts in-depth. You gain the problem-solving tools for success in

any computing environment. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. This fully updated edition features new templates, forms, and examples and complies with official PMI and PMBOK standards for project management. Reflecting the latest trends and developments from the information security field, best-selling Security+ Guide to Network Security Fundamentals, Fourth Edition, provides a complete

introduction to practical network and computer security and maps to the CompTIA Security+ SY0-301 Certification Exam. The text covers the fundamentals of network security, including compliance and operational security; threats and vulnerabilities; application, data, and host security; access control and identity management; and cryptography. The updated edition includes new topics, such as psychological approaches to social engineering attacks, Web application attacks, penetration testing,

data loss prevention, cloud computing security, and application programming development security. The new edition features activities that link to the Information Security Community Site, which offers video lectures, podcats, discussion boards, additional hands-on activities and more to provide a wealth of resources and up-to-the minute information. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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